



Request for Qualifications

Collaborative Research Site-Facilitator (Temporary; Contract)

Interested consultants should submit the following:

- Statement of interest and project alignment
- Resume or CV demonstrating relevant experience
- At least one professional reference that can speak to your experience with leading collaborative, community-based research
- Consultant Rate (hourly or contract)

Responses will be reviewed on a rolling basis and should be sent to whitney.swander@betteroregon.org no later than June 3rd at noon. Questions or clarification are welcome, please reach out by email.

About Foundations for a Better Oregon:

[Foundations for a Better Oregon](#) seeks to rethink how systems support every child to learn, grow, and thrive. Through policy advocacy, convening, research, and storytelling, we demystify complex systems and lift up community-driven solutions that disrupt injustice and radically accelerate progress for children and families. We are a statewide nonprofit organization and a project of Oregon philanthropy, bridging community, policymakers, and leaders across sectors to envision a better Oregon where every child knows that they belong.

Project Description:

FBO is seeking a Collaborative Research Site Facilitator to support the co-design and implementation of a multi-site community-based research project with 3-4 community-based learning programs during the summer of 2021. Summer learning and enrichment programs led by Community-Based Organizations (CBO) create natural, authentic spaces to inventory and demonstrate the presence, importance, and effects of place-based and culturally-relevant learning that is designed and led by and for the community.

Using principles of community-engaged research (CEnR) and community-based participatory research (CBPR) principles, the Collaborative Research Site Facilitator will support 3-4 Portland Metro-area summer learning programs (programs may be multi-site) to co-design an appropriate inquiry process to explore the value and effect of each community-based summer learning program to accelerate learning and meaning-making through contextualized learning. Some program sites will include youth participants as research partners, and so familiarity with the principles of Youth Action Participatory Research (YPAR) and/or prior experience in youth development activities is key to the project's success.

The Collaborative Research Site Facilitator will:

- Develop and maintain positive collaborative working relationships with CBO site leaders, youth researchers, participants, and families
- Develop and deliver tailored orientation to and skill-development opportunities in to CBPR, YPAR, and other collaborative research practices to support shared learning for site participants in research practice, including design, data collection, and analysis
- Support co-development of each program's research design and implementation with site teams
- Facilitate day-to-day research activities in collaboration with site-research team (remote; onsite)



- Monitor and support iterations so that research design, data collection tools, etc. remains relevant to project goals
- Coordinate regularly with FBO's Data and Research Director about research progress, new developments, shifts in approach, support needed, etc.
- Coordinate shared research and storytelling activities with FBO Strategic Communications Director to minimize duplication to programs and participants
- Coordinate and maintain organized documentation (using multiple mediums) across sites, including site data, video/audio, notes, analysis, site reports, etc.
- Support in the sensemaking across the CBO sites and contribute to the preparation and write up of project findings, recommendations, and next actions related to community-based education
- Ask for help, guidance, and support as needed to meet the objectives of the project, support CBO partner practice development, and produce high quality collaborative research products
- Bring joy, curiosity, and deep love for children to facilitating the research team and all activities

Project Values:

- Trust the people
- Honor community work and knowledge
- Equity as practice
- Be a learner; remain open to iteration and evolution
- Welcome play and discovery

Contract Requirements:

- Available June 1-September 30
- Estimated time on project: 80-100 hours
- Submit monthly invoice for time on project
- Sign confidentiality agreement with FBO
- Flexibility to accommodate CBO partner's scheduled program activities and research activities (including weekends, evenings)
- Ability to travel independently across the Portland Metro region
- Observe and adhere to state requirements and program operations with regard to COVID-19 safety

Desired Qualifications and Experience:

- Commitment to racial equity and social justice through research practice, including de-centering traditionally held beliefs about who's qualified to conduct research and produce evidence
- Experience in community-engaged (CEnR) and community-based participatory research (CBPR) practices
- Experience working with culturally diverse communities to design and implement collaborative research activities
- Experience working with young people as co-co creators at all stages of the research process, including facilitating *just in time learning* about theory and practice of research
- Experience supporting multi-site research projects in a face-paces project timeline
- Flexibility to adapt and configure research plans to ensure success in a rapidly changing environment (Potential: COVID-19 interruptions, site staff/team changes, shifting availability, etc)